



Recruiting intern

Workplace: 28906, Getafe

Apply online!

What to expect:

We are looking for an intern to join our Talent Department and support the team in tasks related to recruitment and people management. You will participate in the full recruitment cycle, from job posting to onboarding, gaining hands-on experience in a dynamic and collaborative environment.

General responsibilities:

- Posting job offers on job sites and managing applications.
- Active search of candidates through LinkedIn.
- CV screening and candidate preselection.
- Conducting phone interviews.
- Preparing reports with feedback from phone interviews.
- Participating in face-to-face interviews with the Talent team.
- Supporting the preparation of salary offers.
- Assisting in employee onboarding processes.
- Managing and updating information in the internal ERP.

What you bring along:

- Student or recent graduate in Psychology, Human Resources, Business Administration or a related field, with the possibility of signing an internship agreement.
- High level of English (minimum C1).
- Strong communication skills and the ability to interact with different profiles.
- Interest in recruitment and talent management.
- Living near Getafe; having your own vehicle is a plus.
- Proactive attitude, organizational skills and eagerness to learn.

What we offer:

- Paid internship + free study days
- 7-hour workday.
- Maximum duration of 1 year.
- Continuous training and support from the team.
- A collaborative and development-oriented work environment.
- The opportunity to participate in real recruitment processes and gain practical experience.

If you are passionate about Human Resources and want to start your professional career in a dynamic and growing environment, we would be happy to meet you.

We are Bertrandt.

An independent and international development service provider with long-standing expertise in the automotive, aerospace and mechanical engineering sectors. With cross-industry know-how and a holistic understanding of systems and products, we create technological solutions at any stage of the product development process. We focus on key innovation areas such as digitalization, e-mobility and autonomous systems, supporting our customers in the development of tailored solutions. Our goal is to accelerate technological progress and contribute to a sustainable future. We work on this every day, with around 14,000 employees at more than 50 sites worldwide

What we offer:



Contact:

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