



Purchasing Specialist with German

Workplace: 550052, Sibiu

Apply online!

What to expect:

For the allocated suppliers from the group, you will be in charge with:

- Oversee a portfolio of components and services
- Act as an interface between suppliers and other relevant departments on purchasing processes
- Monitor and advise on any issues which present risk or opportunity to the organization
- Prepare reports and updates as and when required
- Negotiate contracts, improve prices and terms of business with suppliers and review opportunities to make business savings
- Prepare and raise purchase orders and order schedules
- Build, maintain and manage supplier relationships and keep up good communications
- Ensure that a professional and consistent approach is taken in relation to all supplier relationships
- Conduct research for new suppliers
- Contact suppliers to resolve price, quality, delivery or invoice issues
- Good communication, negotiation, interpersonal and influencing skills
- Able to manage time effectively, prioritize tasks and achieve set targets

What you bring along:

- Ideally Bachelor/Master's degree in business management, Business Administration, or related field
- Strong technical background or understanding
- 3+ years of purchasing experience
- Ability to collaborate effectively within teams
- Proficiency in SAP MM (Material Management)
- Fluent German and English language skills
- Exceptional written and verbal communication
- Proficient negotiation skills
- Advanced/Intermediate Microsoft Office Suite skills
- Problem-solving with a hands-on approach
- Strong analytical capabilities
- Capacity to listen and communicate solutions at all levels.

- Able to work well under pressure and handle emergency and stressful situations
- Keep attention to detail and accuracy.

The Bertrandt Group has been providing solutions for research and development for the international automotive industry for 50 years. From the incipient phase to the production phase, our company implements the ideas in services, accompanies and supports the peripheral fields of the companies in the construction industry of machines and installations, in the electrotechnical industry, energy, aviation, defense as well as the medical industry.

As one of the top employers, we are also one of the preferred addresses for applicants. Providing careers for motivated engineers who are prepared to give their best.

What we offer:



Contact:

Carmen Bercu
Tel.: +40 769 080 988 / +49
15154093711
www.bertrandt.com/en/career

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